

IMPROVEMENT REQUEST FORM

700 Market St Bldg 3

Cedar Park, TX 78613

Email: pamco@pamcotx.com

APPLICATION DATE: _____

ASSOCIATION NAME: _____

REQUIRED FOR APPROVAL:

- The Improvement Request Form**
- Complete and detailed building plans, materials listing and specifications.**
- A property site or plot plan showing the location of proposed improvement.**

PLEASE PRINT THE FOLLOWING INFORMATION:

Homeowners Name: _____

Address: _____

Email: _____

Briefly describe the improvement which you proposed **and provide the dimensions:**

When will construction start: _____ When will it be completed: _____

Who will perform the actual work? *(Please provide name, address, telephone & copies of contract and permits)*

**** NOTE: YOU ARE RESPONSIBLE FOR ALL PERMITS AND ADHERANCE TO ALL MUNICIPALITY CODES AND SET BACKS ****

Location of improvement (check actual areas that apply):

- Front of Dwelling
 Back of Dwelling/Garage
 Side of Dwelling
 Roof of Dwelling
 Patio
 Other _____

Material(s) to be used for the improvement (check all applicable items):

- Brick: describe color _____
 Wood: describe color _____
 Siding: describe color _____
 Paint: describe color _____
 Cement/Concrete
 Stucco
 Electric
 Glass
 Stain
 Other _____

I agree not to begin property improvement(s) without written approval from the Architectural Control Committee. I understand that all construction will meet city ordinances and codes, and that I might be required to seek permits in addition to this form; Architectural Control Committee approvals do not override city codes and ordinances, but rather are intended to work with them.

Homeowner Signature: ✕ _____

ARC USE ONLY - DO NOT WRITE HERE

Approve

Deny

Comments

COMMENTS *(Conditional Approval, reason for denial; Cite CCRs)* _____

Date: _____