



RIO ESCONDIDO PROPERTY OWNERS ASSOCIATION

SECURITY AND SAFETY COMMITTEE CHARTER

The Rio Escondido Security and Safety Committee (SSC) exists to provide an objective and transparent representation for all Rio Escondido owners on all issues regarding gate security and community access in Rio Escondido. The Security and Safety Committee shall provide recommendations for both timely and strategic security tasks to the REPOA Board of Directors. The Security and Safety Committee will work with contractors, and REPOA members to make owner safety and community access a priority, while considering the whole community.

The Security and Safety Committee is established under Article VI, Section 6 of the REPOA Bylaws, dated 24 June 2020.

Membership

Any member of the Rio Escondido Property Owners Association can be a member of the Security and Safety Committee. The Security and Safety Committee shall strive for membership that reflects a broad cross-section of landowners within Rio Escondido.

Appointments and Elections

The Board shall appoint the Chairperson of the SSC. Members of the SSC may make recommendations to the Board of Directors for the appointment of a Chairperson. Other officers of the Committee may be elected by the Committee membership as deemed necessary and appropriate. The SSC Chairperson, or his or her designee, shall be responsible for chairing meetings of the Committee. The SSC shall have a minimum of three members at all times. Due to the potentially sensitive nature of security information, the committee is limited to a maximum of 7 members. The members of this Committee can be appointed and removed by the Board or the Chairperson of the SSC at any time, with or without cause.

Term

The Security and Safety Committee Chairperson serves a one-year term, based on first meeting after an Annual meeting. They can be re-appointed for an unlimited number of terms. Their term ends if they cease to be a member of the Rio Escondido Property Owners Association or resign. The Board or the Chairperson of the Security and Safety Committee may appoint additional members at any time during the year.

Authority

The Chairperson shall have authority to request proposals and information from contractors or potential contractors, vendors, and relevant emergency management services professionals with regard to security. The SSC shall have the authority to setup maintenance schedules and service level agreements (SLAs). The SSC shall from time to time be granted additional authorities by the Board in order to be able to satisfy its responsibilities.

Responsibilities

The Security and Safety Committee shall be responsible for:

- Determining and administering policies and procedures for managing gate codes, such as
 - Setting owner code policies and change schedule
 - Maintaining unpublished codes for delivery, EMS, etc
 - Maintaining contractor code and change schedule
 - Determining whether to use common remote DIP settings and change schedule
- Manage gate open/close schedule and timings
- Determining and administering policies and procedures for security cameras
- Evaluating and making recommendations regarding security equipment and practices.
- Working with Road Committee to determine community access for school buses, such as
 - designated stops, turn-arounds
- Confirming community access for all Fire/EMS/Police services and working with agencies to minimize response times
- Providing recommendations for community-wide fire safety improvements
- Developing an emergency egress plan for single gated areas in case of fire
- Working with the Communication and Social Committee to
 - Determine and administer an Emergency communication policy for residents
 - Routinely share details regarding update to policies, procedures, and non-sensitive security information.
- Reporting to the Board of Directors

Reporting

In the interest of ensuring strong communications between the Board of Directors and the Committee, it is expected that the Committee Chairperson or his or her designee will attend each regularly scheduled business meeting of the Board of Directors or, in lieu thereof, to submit a written report to the Board at least 3 days prior to Board of Directors meeting.

Meetings

The Security and Safety Committee shall meet a minimum of 1 time a month, but may meet more often as decided by the Committee Chair. At least one member shall attend Board meetings to provide an update.

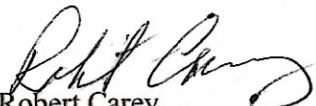
Budget

The Security and Safety Committee is responsible for making security funding recommendations to the REPOA Board of Directors. The Security and Safety Committee shall not have a budget, nor is it allowed to expend REPOA funds.

Other

The Security and Safety Committee shall strive to ensure all recommendations for security will take into account private property boundaries and ensure that the private nature security information and camera access are treated in a secure respectful manner. The Security and Safety Committee shall strive to recruit and nominate members as it has need.

Adopted on June 14, 2023
By REPOA Board of Directors


Robert Carey
President REPOA